

Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off*

Organisation Name	Drug Free Sport New Zealand
Chief Executive**	Nicholas Paterson
Disclosure period start****	1 July 2019
Disclosure period end***	30 June 2020
Agency totals check	Data and totals checked on all sheets
Chief Executive approval****	This disclosure has been approved by the Chief Executive
Other sign-off*****	This disclosure has been approved by the acting Board Chair (Tim Castle) 29/7/20

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

Throughout this workbook, input cells are shaded light blue.

Summary of expenses	Cost in NZ\$	GST inc / exc	Gifts and benefits	Count
Travel expenses	\$23,862.92	Figures include GST (where applicable)	Number offered	6
Hospitality	\$1,044.84	Figures include GST (where applicable)	Number accepted	5
Other expenses	\$798.00	Figures include GST (where applicable)	Number declined	1
International Travel	\$14,934.10	Figures include GST (where applicable)		
Domestic Travel	\$8,504.20	Figures include GST (where applicable)		
Local Travel	\$424.62	Figures include GST (where applicable)		

Notes	
* Headings on following tabs will pre populate with what you enter on this tab	
** Create a new workbook for a new Chief Executive	
*** Update if a shorter or different period is covered	
**** This disclosure must be approved by the Chief Executive and another appropriate party, e.g. Board Chair, Chief Financial Officer or Audit and Risk Committee member	

Chief Executive Expense Disclosure

Organisation Name	Drug Free Sport New Zealand
Chief Executive	Nicholas Paterson
Disclosure period start	1 July 2019
Disclosure period end	30 June 2020
GST on costs	Figures include GST (where applicable)
Agency totals check	Data and totals on this worksheet checked and confirmed

International, domestic and local travel expenses

All expenses incurred by chief executive during international, domestic and local travel. Group expenses relating to each trip.

International Travel (including travel within NZ at beginning and end of overseas trip)					
Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)	
3 July 2019	\$1,364.83	Pacific Games	Airfare	NZ-Samoa-NZ	
3 July 2019	\$69.80	Pacific Games	Taxi Home to airport	Auckland	
7 July 2019	\$26.39	Pacific Games	Lunch (1)	Samoa	
8 July 2019	\$29.12	Pacific Games	Dinner (1)	Samoa	
8 July 2019	\$62.46	Pacific Games	Cell Phone for DCO	Samoa	
8 July 2019	\$42.52	Pacific Games	Breakfast/coffee x 5 days (1)	Samoa	
9 July 2019	\$69.60	Pacific Games	Taxi Airport to home	Auckland	
20 August 2019	\$45.31	Australian Sports Anti Doping Agency Visit	Uber to airport	Australia	
22 August 2019	\$22.16	Australian Sports Anti Doping Agency Visit	Uber ASADA to Accom	Australia	
23 August 2019	\$12.93	Australian Sports Anti Doping Agency Visit	Lunch	Australia	
23 August 2019	\$16.83	ASADA visit - Meeting with A. McCowan	Coffee	Australia	
23 August 2019	\$29.80	Australian Sports Anti Doping Agency Visit	Uber Accom to ASADA	Australia	
23 August 2019	\$16.29	ASADA visit - Meeting with A. Cooper	Coffee	Australia	
25 August 2019	\$72.10	Australian Sports Anti Doping Agency Visit	Taxi AKL Airport to home	Australia	
12 July 2019	\$943.26	World Anti Doping Agency (WADA) World Conf. in Nov 2019	Accommodation	Poland	
7 August 2019	\$256.57	WADA World Conf. in Nov 2019 - Krakow	Accommodation	Poland	
23 October 2019	\$39.20	WADA Conference - Poland	Baggage - No receipt	Poland	
25 October 2019	\$281.08	Meeting with Dutch NADO	Accommodation	Amsterdam	
30 October 2019	\$8,034.38	Meeting with Polish NADO and WADA World Conf.	Airfare	NZ-Poland-NZ	
30 October 2019	\$56.30	WADA Conference - Poland	Taxi --> AKL Airport	Auckland	
31 October 2019	\$14.33	WADA World Conference and meeting with Polish NADO	Breakfast	Amsterdam	
31 October 2019	\$9.85	WADA World Conference and meeting with Polish NADO	Train Amsterdam Airport ->city	Amsterdam	
31 October 2019	\$15.13	WADA World Conference and meeting with Polish NADO	Lunch	Amsterdam	
1 November 2019	\$37.72	WADA World Conference and meeting with Polish NADO	Dinner	Amsterdam	
1 November 2019	\$27.65	WADA World Conference and meeting with Polish NADO	Train Ticket --> Rotterdam	Amsterdam	
1 November 2019	\$27.65	WADA World Conference and meeting with Polish NADO	Train Ticket --> Amsterdam	Amsterdam	
2 November 2019	\$8.93	WADA World Conference and meeting with Polish NADO	Dinner	Poland	
2 November 2019	\$7.56	WADA World Conference and meeting with Polish NADO	Lunch	Poland	
2 November 2019	\$27.27	WADA World Conference and meeting with Polish NADO	Breakfast	Poland	
2 November 2019	\$38.63	WADA World Conference and meeting with Polish NADO	Taxi airport-> Hotel	Poland	
3 November 2019	\$11.25	WADA World Conference and meeting with Polish NADO	Lunch	Poland	
3 November 2019	\$105.03	WADA World Conference and meeting with Polish NADO	Taxi Krakow ->Katowice	Poland	
4 November 2019	\$6.84	WADA World Conference and meeting with Polish NADO	Taxi to USADA Dinner	Poland	

4 November 2019	\$20.63	WADA World Conference and meeting with Polish NADO	Breakfast in hotel	Poland
7 November 2019	\$43.63	WADA World Conference and meeting with Polish NADO	Breakfast x2 people in hotel	Poland
9 November 2019	\$76.90	WADA World Conference and meeting with Polish NADO	Taxi airport->home	Auckland
27 November 2019	\$1,055.38	Australian Sports Anti Doping Agency Conference	Flights	NZ-Australia-NZ
27 November 2019	\$57.65	Australian Sports Anti Doping Agency Conference	Taxi home->airport	NZ
28 November 2019	\$4.38	Australian Sports Anti Doping Agency Conference	Breakfast	Australia
29 November 2019	\$8.77	Australian Sports Anti Doping Agency Conference	Breakfast	Australia
2 December 2019	\$71.20	Australian Sports Anti Doping Agency Conference	Taxi Airport ->home	NZ
20 January 2020	\$615.35	Tennis Australia Sports Integrity Conference	Airfare	NZ-Australia-NZ
20 January 2020	\$67.50	Tennis Australia Sports Integrity Conference	Taxi-> AKL Airport	Auckland
20 January 2020	\$82.42	Tennis Australia Sports Integrity Conference	Taxi Melbourne airport->CBD	Australia
20 January 2020	\$232.10	Tennis Australia Sports Integrity Conference	Accommodation	Australia
20 January 2020	\$20.35	Tennis Australia Sports Integrity Conference	Taxi conference->hotel	Australia
21 January 2020	\$46.65	Tennis Australia Sports Integrity Conference	taxi ->Melb airport	Australia
21 January 2020	\$44.39	Tennis Australia Sports Integrity Conference	Breakfast with Protiti	Australia
21 January 2020	\$14.08	Tennis Australia Sports Integrity Conference	taxi AFL->hotel	Australia
22 January 2020	\$72.30	Tennis Australia Sports Integrity Conference	Taxi AKL Airport-> home	Australia
13 January 2020	\$21.65	NADO Leaders/WADA Symposium Switzerland	US Visa	USA
13-23 March 2020	\$6,112.63	NADO Leaders/WADA Symposium	Airfare	NZ-Switzerland-NZ
13-23 March 2020	\$475.00	NADO Leaders/WADA Symposium	Cancellation Fee	Switzerland
13-23 March 2020	(\$6,112.63)	NADO Leaders/WADA Symposium	Refund	Switzerland
13-18 May 2020	\$2,479.23	WADA Meetings	Airfare (Qantas)	Montreal
13-18 May 2020	(\$2,479.23)	WADA Meetings - Cancelled	Refund	Montreal
13-18 May 2020	\$75.00	WADA Meetings - Cancellation fee	Airfare (Qantas)	Montreal

Subtotal - international travel \$14,934.10 Check - there are no hidden rows with data Check - each entry provides sufficient information

Domestic Travel (within NZ, including travel to and from local airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)**	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
15 July 2019	\$510.60	Sport NZ Meeting	Airfare	AKL-WGN-AKL
15 July 2019	\$71.50	Sport NZ Meeting	Taxi Home to airport	Auckland
17 July 2019	\$82.90	Sport NZ Meeting	Taxi Airport to home	Auckland
25 July 2019	\$500.60	Snow Sports Forum Queenstown	Airfare	AKL-ZQN-AKL
25 July 2019	\$104.13	Snow Sports Forum Queenstown	Car Rental	Queenstown
25 July 2019	\$25.00	Snow Sports Forum Queenstown	Lunch	Queenstown
25 July 2019	\$71.90	Snow Sports Forum Queenstown	Taxi Home to airport	Auckland
26 July 2019	\$65.13	Snow Sports Forum Queenstown	Petrol for Hire Car	Queenstown
28 July 2019	\$73.50	Snow Sports Forum Queenstown	Taxi Airport to home	Auckland
8 August 2019	\$640.60	Meeting with Rugby NZ and Softball NZ	Airfare	AKL-WGN-AKL
8 August 2019	\$71.20	NZ Rugby Meeting	Taxi home to Airport	Auckland
8 August 2019	\$21.60	NZ Rugby Meeting	Lunch	Wellington
8 August 2019	\$43.80	NZ Rugby Meeting	Taxi from Airport to meeting	Wellington
8 August 2019	\$78.30	NZ Rugby Meeting	Taxi AKL Airport to home	Auckland
8 August 2019	\$16.50	NZ Rugby Meeting	Coffee Brief with Team	Wellington
26 August 2019	\$579.20	Sport NZ Exec Leaders Group	Airfare	AKL-WGN-AKL
26 August 2019	\$30.80	Exec Leaders Meeting	uber home to AKL Airport	Auckland

28 August 2019	\$43.80	Exec Leaders Meeting - Meet DFSNZ Chair	Taxi WGTN to airport	Wellington
28 August 2019	\$71.20	Exec Leaders Meeting	Taxi AKL Airport to home	Auckland
11 September 2019	\$549.24	Independent Crown Entity CE Meeting	Airfare	AKL-WGN-AKL
11 September 2019	\$37.40	Independent Crown Entity CE Meeting	Taxi Wellington	Wellington
12 September 2019	\$59.00	Independent Crown Entity CE Meeting	Airport Parking	Auckland
7 October 2019	\$295.20	Sport NZ Exec Leaders Group	Airfare	AKL-WGN-AKL
7 October 2019	\$44.50	Sport NZ Exec Leaders Meeting	Taxi --> Wellington airport to meeting	Wellington
9 October 2019	\$42.00	Sport NZ Exec Leaders Meeting	Taxi --> Meeting to Wellington Airport	Wellington
10 October 2019	\$163.00	Sport NZ Exec Leaders Meeting	Parking at AKL Airport	Auckland
16 October 2019	\$449.06	Speak Out Launch	Airfare	AKL- Invercargill-AKL
16 October 2019	\$19.00	Speakout Launch	Lunch for Nick and Hayden	Invercargill
16 October 2019	\$29.07	Speakout Launch	Rental Car Petrol	Invercargill
16 October 2019	\$120.16	Speakout Launch	car rental	Invercargill
17 October 2019	\$59.00	Speakout Launch	Parking at AKL Airport	Auckland
18 November 2019	\$344.20	Sport NZ Exec Leaders Group	Airfare	AKL-WGN-AKL
18 November 2019	\$316.00	Sport NZ Exec Leaders Group	Airfare Amendment	AKL-WGN-AKL
19 November 2019	\$50.80	Sport NZ Exec Leaders Group	Taxi Wellington airport -> CBD	Wellington
21 November 2019	\$114.00	Sport NZ Exec Leaders Group	Parking at AKL Airport	Auckland
23 January 2020	\$445.80	Meeting with Rugby	Airfare	AKL-WGN-AKL
23 January 2020	\$41.70	NZ Rugby Meeting	Taxi WGTN airport ->NZR	Wellington
23 January 2020	\$41.60	NZ Rugby Meeting	taxi WGTN CDB-> airport	Wellington
24 January 2020	\$65.00	NZ Rugby Meeting	AKL Airport parking	Auckland
4 March 2020	\$502.91	DFSNZ Select Committee Meeting	Airfare	AKL-WGN-AKL
4 March 2020	\$58.60	DFSNZ Select Committee Meeting	Taxi Wellington Airport->CBD	Wellington
4 March 2020	\$42.70	DFSNZ Select Committee Meeting	Taxi CBD - Wellington Airport	Wellington
5 March 2020	\$65.00	DFSNZ Select Committee Meeting	Car parking AKL Airport	Auckland
12 March 2020	\$275.20	Culture and Heritage Meeting	Airfare	AKL-WGN-AKL
12 March 2020	\$42.40	Cultural Agencies Chief Executives meeting	Taxi Wellington airport - CBD	Wellington
12 March 2020	\$15.90	Cultural Agencies Chief Executives meeting	Taxi Molesworth to Te Papa	Wellington
12 March 2020	\$21.59	Cultural Agencies Chief Executives meeting	Taxi CBD - Wellington Airport	Wellington
13 March 2020	\$65.00	Cultural Agencies Chief Executives meeting	Car parking AKL Airport	Auckland
24 June 2020	\$403.90	Select Committee: Estimates hearing	Airfare CANCELLED HELD IN CREDIT FOR 2020/21 USE	AKL-WGN-AKL
24 June 2020	\$473.21	Select Committee: Estimates hearing	Airfare Rebooked	Wellington
24 June 2020	\$42.00	Select Committee Hearing	Taxi Wellington Airport-> CBD	Wellington
24 June 2020	\$65.00	Select Committee Hearing	Parking At AKL Airport	Wellington
24 June 2020	\$42.80	Select Committee Hearing	Wellington Taxi CBD-> Airport	Wellington

Subtotal - domestic travel \$8,504.20 Check - there are no hidden rows with data Check - each entry provides sufficient information

Local Travel (within City, excluding travel to airport)				
Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)
9 July 2019	\$4.27	Hockey NZ Meeting	Car Parking	Auckland
1 August 2019	\$16.78	Meeting with Hockey NZ	Uber trip back to DFSNZ	Auckland
7 August 2019	\$4.25	Meeting with Netball NZ	Parking	Auckland
14 August 2019	\$8.00	Meet with Athletes (ABs)	Parking	Auckland
15 August 2019	\$15.60	Hockey Forum	Parking	Auckland
15 August 2019	\$18.55	Meeting with Petanque NZ	Parking	Auckland
17 August 2019	\$63.47	NZ Rugby Relationship	uber to rugby	Auckland
17 August 2019	\$59.82	NZ Rugby Relationship	Uber rugby to home	Auckland

4 September 2019	\$24.55	Meeting EY	Car Parking	Auckland
29 October 2019	\$12.55	Visit to EY for NSO Conference	Britomart Car Parking - No receipt	Auckland
22 November 2019	\$4.00	Supplement Guide Launch with HPSNZ	Parking at MISH - no receipt	Auckland
22 November 2019	\$21.48	Paralympic NZ Attitude Awards	Taxi to Awards	Auckland
22 November 2019	\$25.93	Paralympic NZ Attitude Awards	Taxi home	Auckland
5 December 2019	\$40.70	NZ Olympic Committee Gala	taxi Gala --> Home	Auckland
5 December 2019	\$35.02	NZ Olympic Committee Gala	taxi home --> Gala	Auckland
10 January 2020	\$10.50	Meeting with Ben Sandford	Parking	Auckland
2 March 2020	\$42.55	For NZOC international work meeting	Car Parking	Auckland
3 March 2020	\$9.60	Meet with Dylan Cleaver, NZ Herald (NO RECEIPT)	Car Parking	Auckland
26 May 2020	\$3.50	Meeting with Te Amokura (NP)	Parking	Auckland
26 May 2020	\$3.50	Meeting with Te Amokura (SC)	Parking	Auckland
Subtotal - local travel	\$424.62	Check - there are no hidden rows with data	Check - each entry provides sufficient information	

Total travel expenses	\$23,862.92			
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Notes

* Any non-standard date format or date outside 1 July 2018 - 30 June 2019 will raise an alert. Check entry and select 'Yes' to accept/continue.

** Note that GST may not apply to overseas purchases.

*** Please include sufficient information to explain the trip and its costs including destination and duration.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Group expenditure relating to each overseas trip.

Subtotals and totals will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A) for each travel category (local, domestic and international).

Chief Executive Expense Disclosure

Organisation Name	Drug Free Sport New Zealand
Chief Executive	Nicholas Paterson
Disclosure period start	1 July 2019
Disclosure period end	30 June 2020
GST on costs	Figures include GST (where applicable)
Agency totals check	Data and totals on this worksheet checked and confirmed

All Other Expenses

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts.
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with SSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)
6 August 2019	\$798.00	CA Fees	Professional Fees	NZ
Total other expenses	\$798.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information	
Notes				
* Any non-standard date format or date outside 1 July 2018 - 30 June 2019 will raise an alert. Check entry and select 'Yes' to accept/continue.				
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.				
Total cost will appear automatically once you put information in rows above.				
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).				

Chief Executive Gifts and Benefits Disclosure

Organisation Name	Drug Free Sport New Zealand
Chief Executive	Nicholas Paterson
Disclosure period start	1 July 2019
Disclosure period end	30 June 2020
GST on values	Figures include GST (where applicable)
Agency totals check	Data and totals on this worksheet checked and confirmed

Gifts and Benefits over \$50 annual value

*Include all gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the chief executive by people external to the organisation.
Include all gifts, invitations or other hospitality **whether accepted or declined**.*

Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)
12 July 2019	Lunch with Lee Salmon Long legal advisors - continued discussions on discretion	Accepted	Lee Salmon Long	\$100.00	With J Ellis of DFSNZ
16 August 2019	Bottle of wine for speaking to CEOs of Hockey regional franchises	Accepted	Hockey NZ	\$25.00	Bottle made available for wider DFSNZ drinks
17 August 2019	Invitation to watch Bledisloe Cup	Accepted	NZ Rugby	\$100.00	Opportunity to network with NSO CEOs
1 December 2019	Invitation to NZ Rugby Annual Awards	Declined	NZ Rugby	\$0.00	Unable to attend
5 December 2019	Invitation to NZ Olympic Committee Annual Gala	Accepted	NZ Olympic Committee	\$100.00	Opportunity to network with NSO CEOs and other stakeholders in attendance
9 December 2019	Bottle of wine from contract accountants	Accepted	Advisory Plus	\$25.00	Bottle made available for wider DFSNZ drinks

Total count of gift/benefit entries:	Offered	6	Check - there are no hidden rows with data	Check - each entry provides sufficient information
	Accepted	5		
	Declined	1		

Notes				
* Any non-standard date format or date outside 1 July 2018 - 30 June 2019 will raise an alert. Check entry and select 'Yes' to accept/continue.				
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.				
A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.				
Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).				
Include gifts and benefits that are declined.				
Number of gifts/benefits will update automatically once you put information in rows above.				
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).				